



SPECIAL Commission Meeting
MINUTES

Monday, October 25, 2021, 6:00 pm

1.0 Call to Order and Roll Call

Chairwoman Marilyn Cachola Lucey called the meeting to order at 6:00 PM.

Due to COVID-19, the meeting was held on a web-based platform. Meeting protocols were introduced.

Present during roll call were:

District 1 Alternate: Genoveva Garcia Calloway

District 2 Commissioner: Marilyn Cachola Lucey

District 3 Commissioner: Lee Ross

District 3 Alternate: Rhoda Butler

District 4 Commissioner: Matt Regan

District 4 Alternate: Gareth Ashley

District 5 Commissioner: John Jones

Health Services Department Alternate: Daniel Peddycord, RN

Board of Supervisors: Candace Andersen

EHSD Alternate: Aaron Alarcon-Bowen

Also present: County Counsel Keiko Kobayashi

Commissioners absent: District 1 Dr. Rocio Hernandez; Health Services Department Dr. Chris Farnitano, EHSD Kathy Gallagher; Children & Families Services Kathy Marsh

Alternates absent: District 2 Srividya Iyengar; Board of Supervisors Diane Burgis; Children & Families Services Roslyn Gentry

2.0 Public Comment

There were no comments received from the public.

3.0 Approval of Consent Calendar

John Jones made a motion, seconded by Candace Andersen to approve the Consent Calendar.

Roll call of vote:

District 1: Genoveva Garcia Calloway for Dr. Rocio Hernandez - AYE

District 2: Marilyn Cachola Lucey - AYE

District 3: Lee Ross - AYE

District 4: Matt Regan - AYE

District 5: John Jones - AYE

Health Services Department: Daniel Peddycord for Dr. Chris Farnitano - AYE

Board of Supervisors: Candace Andersen - AYE

EHSD Commissioner: Aaron Alarcon-Bowen for Kathy Gallagher - AYE

Noes NONE

Abstain: NONE



Absent: District 1 Dr. Rocio Hernandez; Health Services Department Dr. Chris Farnitano; EHSD Kathy Gallagher; Children & Families Services Kathy Marsh; District 2 Alternate Srividya Iyengar; Board of Supervisors Alternate Diane Burgis; Children & Families Alternate Roslyn Gentry

The Consent Calendar **APPROVED**.

4.0 Consider for discussion any items removed from the consent calendar.

No item removed from the consent calendar.

5.0 Consider accepting the Fiscal Year 2020-2021 Financial Audit

The Chair opened the public hearing on the First 5 Contra Costa Annual Financial Audit for Fiscal Year 2020-2021 at 6:06 PM

James Ramsey from Eide Bailly CPAs & Business Advisors delivered the report. His entire presentation as outlined in the Audit Report is found on the supplement to the packet and is available on the First 5 Contra Costa Website:

<http://www.first5coco.org/wp-content/uploads/2021/10/BINDER-F5CC-2021-Financial-Audit.pdf>

The audited financial statements of the First 5 Contra Costa Children and Families Commission (Commission), a component of the County of Contra Costa, California (County), as of and for the year ending June 30, 2021, and issued the report dated October 18, 2021.

His report highlights include:

- a) The auditors are independent of the Commission and performed their tasks according to the appropriate auditing standards.
- b) They did not encounter significant difficulties in dealing with management relating to the performance of the audit.
- c) There were no uncorrected or corrected misstatements identified as a result of their audit procedures.
- d) No disagreements arose during the course of audit.
- e) They requested certain written representations from management which are included in the management representation letter dated October 18, 2022.
- f) Discussed a variety of matters including the application of accounting principles and standards, operating and regulatory conditions affecting the entity and operational plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to their retention as the Commission's auditors.

After the presentation, John Jones asked clarity on the tests performed by the audit. James explained that they confirmed cash balances, obtained actuarial reports for the net pension and net OPED liability, performed procedures over all the liabilities including accounts payables, grants payables as well as related parties. They confirmed revenues and then tested transactions associated with expenditures especially in relation to the Strategic Plan.

There were no further questions from the floor and no questions from the public thereafter.



The Chair closed the public hearing of the First 5 Contra Costa Annual Financial Audit for Fiscal Year 2020-2021 at 6:19 PM.

Candace Andersen made a motion, seconded by Lee Ross to accept the FY 2020-2021 Financial Audit Report.

Roll call of vote:

District 1: Genoveva Garcia Calloway for Dr. Rocio Hernandez - AYE

District 2: Marilyn Cachola Lucey - AYE

District 3: Lee Ross - AYE

District 4: Matt Regan - AYE

District 5: John Jones - AYE

Health Services Department: Daniel Peddycord for Dr. Chris Farnitano - AYE

Board of Supervisors: Candace Andersen - AYE

EHSD Commissioner: Aaron Alarcon-Bowen for Kathy Gallagher - AYE

Noes: NONE

Abstain: NONE

Absent: District 1 Dr. Rocio Hernandez; Health Services Department Dr. Chris Farnitano

EHSD Kathy Gallagher; Children & Families Services Kathy Marsh; District 2 Alternate Srividya Iyengar;

Board of Supervisors Alternate Diane Burgis; Children & Families Alternate Roslyn Gentry

The Board **APPROVED** the First 5 Contra Costa Financial Audit for FY 2020-2021.

6.0 Annual Report to First 5 California for Fiscal Year 2020-2021

The Commission is required to have a public hearing on its annual report to First 5 California. The entity that uses this data is the First 5 Association which compiles this data from all First 5s and uses it to educate funders and advocate to legislators about statewide impacts of First 5.

The Chair opened the public hearing on the First 5 Contra Costa's Annual Report for FY 2020-2021 at 6:20 PM.

First 5 Contra Costa Database Coordinator Sarah Burke and First 5 Contra Costa Evaluation Analyst Tatiana Hill provided the presentation on the Annual Report to First 5 California FY 2020-2021.

The highlights of the report given is also found on the packet beginning at page 19:

<http://www.first5coco.org/wp-content/uploads/2021/10/10.25.2021-Special-Commission-PACKET.pdf>

The Annual Report expenditures and counts of children, caregivers, and providers served were organized into Result Areas and Service Categories defined by First 5 California. Result Areas include Improved Family Functioning, Improved Child Development, Improved Child Health, and Improved Systems of Care. First 5 Contra Costa initiatives and programs were aligned with Result Areas and Service Categories, and the alignment is further described in the Annual Report packet.

After the presentation, there were questions from the floor:



Genoveva Garcia Calloway commented that she appreciated how the report reflects the many programs First 5 Contra Costa offers and touches so much into what the agency is doing to help the community.

Lee Ross asked if there were any groups that they felt was underrepresented by the services we provided?

Tatiana mentioned there were limitations to the demographic data on families due to the pandemic, difficulty to engage underrepresented families and our communities (cited the challenges to engage more African American families). She noted that strategic efforts in our co-programming with First 5 Centers, through distribution efforts, we have reached low income and ethnic minority families, but were not able to collect the demographic data. We distribute supplies but confirmed there are a group of underrepresented families that are not reflected on this demographic data.

Daniel Peddycord asked if there was a shift in the demographic served due to the pandemic and if there was a shift in service emphasis.

Tatiana mentioned there were many parents who were forced out of the workforce due to lack of child care services, but noted that Latino families appear to be impacted more, as well as families who lack access to internet services and were unable to access virtual services like education that emerged as a result of the pandemic.

There were no further questions from the floor and from the public.

The Chair closed the public hearing of the Annual Report to First 5 California FY 2020-2021 at 6:43 PM.

Daniel Peddycord made a motion, seconded by Matt Regan to adopt the Annual Report to First 5 California FY 2020-2021.

Roll call of vote:

District 1: Genoveva Garcia Calloway for Dr. Rocio Hernandez - AYE

District 2: Marilyn Cachola Lucey - AYE

District 3: Lee Ross - AYE

District 4: Matt Regan - AYE

District 5: John Jones - AYE

Health Services Department: Daniel Peddycord for Dr. Chris Farnitano - AYE

Board of Supervisors: Candace Andersen - AYE

EHSD Commissioner: Aaron Alarcon-Bowen for Kathy Gallagher - AYE

Noes: NONE

Abstain: NONE

Absent: District 1 Dr. Rocio Hernandez; Health Services Department Dr. Chris Farnitano

EHSD Kathy Gallagher; Children & Families Services Kathy Marsh; District 2 Alternate Srividya Iyengar;

Board of Supervisors Alternate Diane Burgis; Children & Families Alternate Roslyn Gentry

The Board **APPROVED** to adopt the Annual Report to First 5 California for FY 2020-2021.

7.0 Communications



Ruth Fernandez encouraged the Commissioners to read the articles and provided a brief reports found on the packet:

- LIIF Report to First 5 Contra Costa: Contra Costa Child Care Relief Fund
- NY Times Article: When Child Care Costs Twice as Much as the Mortgage

Her brief report shed light on the final report by the Low Income Investment Fund (LIIF) for the Contra Costa Child Care Relief Fund, as well as the article regarding the high cost of child care.

EHSD Alternate Aaron Alarcon-Bowen also shared his concerns on the shortage on childcare personnel that they are trying to address at the Contra Costa Community Services Bureau. He added that the Administration for Children and Families sent a letter to all the federal child care grantees encouraging them to utilize the COVID-19 ARPA Funds (American Rescue Plan Act) as a tool to help address workforce shortages.

Matt Regan asked that with major things that occurred in this recent year for child care providers (cites the expansion of Paid Family Leave as well as the expansion of Transitional Kindergarten), is there data on how many child care providers have we lost as a result of the loss in economy.

Ruth stated that close to 1,300 childcare slots were lost since the pandemic . John Jones that we lost about 20% of what Contra Costa had.

8.0 Commissioner F.Y.I. Updates

The Commission welcomed new EHSD Alternate Aaron Alarcon-Bowen to his first Commission Meeting.

9.0 Adjourn

The meeting was adjourned at 6:56 PM.

Next standing meeting is on Monday December 13, 2021.