

Memo

To: Commission Members
From: Alexander Khu
Date: Monday June 8, 2020
Re: June 8, 2020 Commission Meeting

To slow the spread of COVID-19, the Health Officer's Shelter Order of March 16, 2020, prevents public gatherings ([Health Officer Order](#)). In lieu of a public gathering, the First 5 Contra Costa Children's & Families' Commission meeting will be accessible via Zoom Meeting to all members of the public as permitted by the Governor's Executive Order 29-20.

Members of the public may participate in the meeting online, or by telephone but MUST register first (see below).

When: June 8, 2020 06:00 PM Pacific Time (US and Canada)

Topic: June 8, 2020 Commission Meeting

Register in advance for this webinar:

https://us02web.zoom.us/webinar/register/WN_-uW0c92EQK6i0oWS1OehEw

After registering, you will receive a confirmation email containing information about joining the webinar.

In lieu of making public comments at the meeting, members of the public also may submit public comments before or during the meeting by emailing comments to Brian Kelley at bkelley@first5coco.org. If you have difficulty emailing a public comment, please contact Brian Kelley, First 5 Contra Costa Communications Department, at 925-289-9758.

Enclosed are the materials for the June 8, 2020 Commission meeting:

Please let me know if you have any questions.

Kind Regards,

Alexander Khu, Executive Assistant
First 5 Contra Costa
1485 Civic Court



Commission Meeting Agenda

Monday, June 8, 2020, 6:00 pm

To slow the spread of COVID-19, the Health Officer's Shelter Order of March 16, 2020, prevents public gatherings ([Health Officer Order](#)). In lieu of a public gathering, the First 5 Contra Costa Children's & Families' Commission meeting will be accessible via Zoom Meeting to all members of the public as permitted by the Governor's Executive Order 29-20.

Members of the public may participate in the meeting online, or by telephone but MUST REGISTER in advance in order to do so (see link below).

When: June 8, 2020 06:00 PM Pacific Time (US and Canada)

Topic: June 8, 2020 Commission Meeting

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All comments submitted by email to the above email address before the conclusion of the meeting will be included in the record of the meeting. When feasible, the Commission Chair, or designated staff, also will read the comments into the record at the meeting, subject to a two-minute time limit per comment.

The Commission Chair may reduce or eliminate the amount of time allotted to read comments at the beginning of each item or public comment period depending on the number of comments and the business of the day. Your patience is appreciated.

1.0 Call to Order and Roll Call

2.0 Public Comment

The public may comment on any item of public interest within the jurisdiction of the First 5 Contra Costa Children and Families Commission. In accordance with the Brown Act, if a member of the public addresses an item not on the posted agenda, no response, discussion, or action on the item may occur.

3.0 Approval of Consent Calendar

A Commissioner or member of the public may ask that any of the following consent items be removed from the consent calendar for consideration under Item 4.

ACTION

3.1 Approve the minutes from the April 13, 2020 meeting.

3.2 Approve the Contracts Docket

3.3 Approve the Grants Docket

3.4 Accept Third Quarter Financial Report

3.5 First 5 Program Report

- a) April 2020 Program Updates
- b) May 2020 Program Updates

3.6 2018-2019 Program Initiative Summary Sheets

4.0	Consider for discussion any items removed from the consent calendar.	ACTION
5.0	Presentation of First 5 Contra Costa COVID-19 Response Efforts	Discussion
6.0	Executive Director's Report	Discussion
7.0	Communications • None received.	Discussion
8.0	Commissioner F.Y.I. Updates	Discussion
9.0	Adjourn	

The First 5 Contra Costa Children and Families Commission will provide reasonable accommodations for persons with disabilities planning to participate in Commission meetings who contact the Commission's offices, at least 48 hours before the meeting, at (925) 771-7300.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the First 5 Contra Costa Children and Families Commission to a majority of members of the First 5 Contra Costa Children and Families Commission less than 96 hours prior to that meeting are available for public inspection at 1485 Civic Court, Suite 1200, Concord, CA 94520 during normal business hours.



Monday June 8, 2020

Agenda Item 3.1

Approve the minutes from the April 13, 2020 meeting.



Commission Meeting Minutes

Monday, April 13, 2020, 6:00 pm via ZOOM WEBINAR

To slow the spread of COVID-19, the Health Officer's Shelter Order of March 16, 2020, prevents public gatherings (Health Officer Order). In lieu of a public gathering, the First 5 Contra Costa Children's & Families' Commission meeting will be accessible via Zoom Meeting to all members of the public as permitted by the Governor's Executive Order 29-20.

Members of the public may participate in the meeting online, or by telephone but MUST REGISTER in advance in order to do so.

1.0 Call to Order and Roll Call

Marilyn Lucey, Commission Chair began the meeting at 6:00 PM. Due to COVID-19, the meeting was held on a web-based platform. The chair introduced meeting protocols.

Commissioners present on roll call as follows:

District 1: Dr. Rocio Hernandez

District 2: Marilyn Lucey

District 3: PJ Shelton

District 4: Gareth Ashley

District 5: John Jones

Board Of Supervisors: Diane Burgis

EHSD: Katharine Mason for Kathy Gallagher

Children & Families Services: Rosalind Gentry for Kathy Marsh

Also present was Deputy County Counsel Keiko Kobayashi.

Alternates present on roll call as follows:

District 1: Genoveva Calloway

District 3: Lee Ross

Absent were: Commissioners for EHSD Director Kathy Gallagher, Health Services Officer Dr. Christopher Farnitano, Alternates District 4 Matt Regan, BOS Alternate Candace Andersen, and Health Services Department Daniel Peddycord.

2.0 Public Comment

There were no public comments from the members of the public via phone or online.

There were no public written comments sent to the Communications Manager's email.

3.0 Approval of Consent Calendar

A motion was made by Diane Burgis and seconded by PJ Shelton to approve the Consent Calendar.

All in favor by roll call:

AYES: District 1: Dr. Rocio Hernandez

District 2: Marilyn Lucey

District 3: PJ Shelton

District 4: Gareth Ashley

District 5: John Jones

Board Of Supervisor: Diane Burgis

EHSD: Katharine Mason for Kathy Gallagher

Commission Meeting Minutes

Monday April 13, 2020

Page 1 of 7



Children & Families Services: Rosalind Gentry for Kathy Marsh

NOES: None

ABSTAIN: None

ABSENT: Health Services Commissioner Dr. Christopher Farnitano, Health Services Alternate Daniel Peddycord.

The motion was approved by a vote of 8 to 0.

5.0 Public Hearing on the First 5 California 2018-19 Annual Report

The report is found at:

http://www.cafc.ca.gov/pdf/about/budget_perf/annual_report_pdfs/Annual-Report-18-19.pdf

The Contra Costa County Commission highlights can be found on page 32.

Marilyn Lucey opened the public hearing on the First 5 California 2018-19 Annual Report.

First 5 California prepares an annual report each year based in part on fiscal program and participant information provided by each 58 county commissions. County Commissions are required by statute to hold an annual public hearing on First 5 California's annual report.

Ruth Fernandez reported some of the First 5 Contra Costa highlights found on page 32 of the report:

First 5 Contra Costa's support of "community of practice" for the cohort of 14 Trauma Fellows representing 12 agencies who completed the training module last year. The report mentioned First 5 Contra Costa's Community Engagement program counties that advocated for healthy, safe and equitable communities, assessed 25 Richmond parks for improvement, application for Richmond prop 68 funds resulted in securing 7 million dollars from that application. It also reported that Central County advocacy work promoting housing security. Quality Matters program welcomed 48 additional new sites. Second Annual Coffee and Kids with guest speaker Kris Perry and Congressman Mark DeSaulnier updating the advancements at the federal level. The report included the conclusion of the renovations to the East County First 5 Center in Pittsburg.

There were no discussions or questions from the Commissioners.

There were no questions or comments on the phone or online.

There were no questions sent via email to the Communications Manager.

The Chairwoman closed the public hearing of the First 5 California annual report 2018-19.

Diane Burgis made a motion, seconded by Dr. Cio Hernandez to accept the First 5 California Annual Report 2018-2019.

All in favor by roll call:

AYES: District 1: Dr. Rocio Hernandez

District 2: Marilyn Lucey

District 3: PJ Shelton

District 4: Gareth Ashley

District 5: John Jones

Board Of Supervisor: Diane Burgis

EHSD: Katharine Mason for Kathy Gallagher

Children & Families Services: Rosalind Gentry for Kathy Marsh

Commission Meeting Minutes

Monday April 13, 2020

Page 2 of 7



NOES: None

ABSTAIN: None

ABSENT: Health Services Commissioner Dr. Christopher Farnitano and Health Services Alternate Daniel Peddycord.

The motion was approved by a vote of 8 to 0.

6.0 Consider approving proposed First 5 Contra Costa Budget FY 2020-21

Ruth Fernandez gave the following report:

To date this is our best projection that we can make at this time given uncertainties – the Fiscal year 2021 budget represents the first year of the Commission’s 2021-2023. First 5’s initiatives will continue to blend both Proposition 10 tobacco tax revenues and outside funding. As the Proposition 10 income continues to decline, but at a slower pace than other California counties due to the County’s small birth rate increase. Outside funding projected to decrease 34% in the next year. Next year’s budget is \$863,694 lower than the current year budget, and draws down \$2.99 million of unrestricted fund balance.

The projection does not include the backfill provided by Proposition 58, the 2016 ballot initiative that raised the state tobacco tax by \$2.00 per pack.

This budget revenue also includes the First 5 California IMPACT (Improve and Maximize Programs so All Children Thrive) initiative as well as the continued funding from the State Preschool Quality Block Grant, the Quality Counts Block Grant. This year, Quality Counts California released a three-year funding RFA that for the first time will blend all three previously mentioned funding streams and federal Preschool Development Grant Birth through Five into one application.

On line 11, grant funded programs will draw down and use \$1,451,025 of restricted funds received in prior years including the Leshner Foundation and other grant funds (Includes grant funds from the Sunlight Giving Foundation).

Over \$1 million of program staffing wage and benefits supported by external funding, including a QRIS coach coordinator, the Help Me Grow and Community Engagement Coordinators.

Overall administration cost are 11% of the total budget – has remained consistent over the past three years.

The program expenses are similar to the current year’s budget. The budget in front of you as you can see is under a million, smaller than the previous year, but similar in or programmatic investment areas.

Lee Ross asked to elaborate the \$225,000 to \$318,205 increase the Community Engagement Initiative projected to have.

The Community Engagement successfully brought in new grants from private foundation including their Policy Advocacy and in the Census promotion. On line 33 of the budget sheets under other funds. Those are all new grants brought in by the Community Engagement. Some of the funding is unrestricted, and will allocate to cover staffing. Grants with specific restrictive goals will be applied to the Community groups or specific to the Census. The priorities that the community choose is determined by the community group by selecting a focus area annually.



Diane Burgis asked: The county is delaying budget because of big changes. Are there lines dependent on the county budget?

The interest income we receive partially is in joint with the County as seen on LINE 9 of the revenue category from Prop 10. We do not know what the interest earned is part of the aggregate sum that the county receives.

John Jones asked what year in that 5 year plan is the Leshar Foundation Grant? As well as on the Sunlight Giving Foundation grant, what cycle are we on?

Year 2 on Leshar Foundation Grant (Calendar Year) Year 2 on 3 year cycle with Sunlight Giving.

It is likely that we may need to come back to the Commission a revised budget depending on the state of the current funding streams. We will address it as it comes.

PJ Shelton asks when do you foresee the changes/ revisions happen?

Ruth anticipates more changes will occur during this FY. Several state budget decisions are yet to be made, many statewide initiatives are still in development that will impact First 5 Contra Costa investments at the local level. (i.e. home visiting and ECE workforce development).

There were no further comments from the public, from online, from emails.

PJ Shelton made a motion and Gareth seconded to approve the proposed First 5 Contra Costa budget for FY 2020-2021

All in favor by roll call:

AYES: District 1: Dr. Rocio Hernandez
District 2: Marilyn Lucey
District 3: PJ Shelton
District 4: Gareth Ashley
District 5: John Jones
Board Of Supervisor: Diane Burgis
EHSD: Katharine Mason for Kathy Gallagher
Children & Families Services: Rosalind Gentry for Kathy Marsh

NOES: None

ABSTAIN: None

ABSENT: Health Services Commissioner Dr. Christopher Farnitano and Health Services Alternate Daniel Peddycord.

By vote of 8 to 0, the Commission approved the proposed First 5 Contra Costa budget for FY 2020-2021.



7.0 Executive Director's Report

Ruth Fernandez delivered the following report:

Revenues

- a) I am pleased to inform that First 5 Contra Costa County has received the Prop 10 apportionments for July 2019 through February 2020.
- b) Our state First 5 Association and First 5 CA met with staff from the California Department of Taxation and Fee Administration, or CDTFA to better understand the methodology used to calculate the Prop 10 revenue.

Advocacy

- c) First 5 Association submitted a letter to the research team working on the Master Plan for Early Learning and Care. This plan address how the state can expand comprehensive, affordable and quality child care and universal preschool across the state. I am happy to share that the First 5 Network engaged in collaborative efforts with all County commission staff and other county leaders to ensure First 5 recommendations are reflected in the final Master Plan to benefit young children statewide. Commitments to stand by whole child, whole family, integrated services across systems sectors, and equity for all children.
- d) Virtual Advocacy Day: Commissioners invited to participate in First 5's virtual Advocacy Day planned and coordinated by the First 5 Association to take place on April 21. Legislative meetings to be coordinated with county representatives. First 5 staff and commissioners are encouraged to participate.

Strategic Planning Efforts

- e) Since approval of the new three-year Strategic Plan (2020-2023) for First 5 Contra Costa, I began to work with our program team to develop an organizational operations plan. Late January, staff met to evaluate the current strategic plan to evaluate impact and identify current trends and priority needs in the community. Next steps are to evaluate current protocols and work flow based on new strategic priorities and principles. Program team currently working to make recommendations for investments in programming areas. Contract recommendations presented to the Commission in June.
- f) First 5 Contra Costa is actively involved in multiple county coalitions and taskforces looking to address COVID- 19. We participate in the Social Needs Task Force led by the Contra Costa Health Services Regional Foundation with the goal of coordinating and streamlining cross-sector county efforts for COVID-19 relief. First 5 also participates in the Emergency Child Care Task Force and co-facilitates weekly meetings for Child Care Supply Needs. I am proud to report that all First 5 staff including program assistants and program officers actively participate county coalitions to address the needs of immigrant and low-income families and are readily available to assist with supply distribution and delivery to child care providers, as needed.
- g) Since Shelter in Place began, First 5 Contra Costa Regional Group families reported to be experiencing financial hardships. Regional Group families are disproportionately impacted by the financial consequences of the Shelter in Place order as 96% are currently unemployed or



underemployed and 70% are ineligible for public assistance benefits. Financial assistance is urgently needed to help Regional Group families with young children to pay rent, food and medication bills. A financial need of \$80,000 is estimated to cover Regional Group families' monthly bills. First 5 was approached by multiple funders looking to assist families with young children who were in need of cash assistance/support. First 5 Contra Costa coordinated a partnership with Community Financial Resources (CFR) and Healthy & Active Before 5 (HAB45) to connect Regional Group families with cash assistance funds contributed through philanthropic partners. We are pleased that HAB45 will facilitate cash assistance for Regional Group families in need during this financial crisis.

- h) To date, EBCF has given \$30,000 for this purposes and \$10,000 from Travis Credit Union. First 5 will connect funders interested in supporting this cause to HAB45 and CFR.
- i) Another priority is to continue hiring to fill key vacant positions with First 5 Contra Costa. We have continued to work with CPS Consulting a search firm for the hiring of Deputy Director and Finance and Operations Director. To date, we have received 31 resumes for the Deputy Director job. We continue to screen resumes for Communications Manager and Evaluation Analyst Position as well.
- j) We said farewell to Marnie Huddleston who retired end of March. We plan to release posting for that position end of April – as mentioned, we plan to work with CPS Consulting for this position. We will be posting for the Early childhood Program Officer position towards the end of April.
- k) Lastly, per our Program Updates – we welcomed a new Quality Improvement Coach, Deanna Carmona. Welcome to Deanna!
- l) I would like to express how proud I am of the First 5 Team. We quickly and efficiently adjusted to the Shelter-In-Place order. We are working 100% remotely. First 5 Centers have been providing remote activities via Facebook to provide interactive activities to families. We also updated our website to include COVID-19 updates and resources during this uncertain times.

Dr. Roccio Hernandez thanked everybody for helping the County's most vulnerable.

John Jones asked if there is a process developed on how to distribute cash assistance.

Ruth reported that CFR has two pathways. One option is to provide the recipient a pre-loaded cash card. Another option is for the recipient to open a Savings account with Self-Help Credit Union for families with a Tax ID number or for those who do not have one.

Gareth Ashley asked if there are further delays in receiving the Proposition 10 funds? And are we in a good state if we do not get these funds?

Commission Meeting Minutes

Monday April 13, 2020

Page 6 of 7

Ruth reported that First 5 Contra Costa looks into lessening our Proposition 10 investments, and if needed to, will tap into the allocation of the fund balance of \$9 million dollars approved for the program areas. This issue is not a concern at this time.

8.0 Communications

- Master Plan Letter from First 5 Association of California
See the “Executive Director Report” on item 7 that included update on the Master Plan Letter from First 5 Association of California.

9.0 Commissioner F.Y.I. Updates

The following Commissioners provided these updates:

Dr. Rocio Hernandez asked if we have resources on helping children (0-5 children we serve) reintegrate into school after the crisis pass? Specifically, our 5-year olds with trauma risks of separation anxiety during the process of re-entry. She asked to have information sent to her including articles, and research and other resources.

Board of Supervisor Diane Burgis, Committee Chair of Census 2020 is reminding that we are still in the midst of census. She reported that although recording self-response is higher response in more affluent cities, the “hard-to-reach” areas need more prodding and assistance. She asked that people continue to include the Census into conversations and to remind how our budget and recovery to the areas that need the help will be the most impacted by the Census results. The committee is looking for creative ways to reach out and will take volunteers to assist in calling.

Marilyn Lucey reported that she had been Legislative-Tracking and informed that ASM Eloise Reyes recently introduced AB 2581, a [“Legislation Introduced to Establish State Department for Early Child Development.”](#) However, she cautioned that due to the COVID-19, legislature sent message that unless the bill has a strong impact on what is going on right now, that an introduced bill is likely to be shelved right now.

John Jones reported “Since Contra Costa schools are slated to not return this school year, this might be a good time for Wanda Davis’ program of Early Childhood Mental Health to pursue a project to respond. He thanked Ruth Fernandez for her leadership during these challenges. He had been in many of these response teams and had seen the most cohesive responses from the teams and committees from the R&R meetings.”

10.0 Adjourn

The next Commission meeting is on June 8th.

Meeting adjourned at 7:04 pm.



Monday June 8, 2020

Agenda Item 3.2

Approve the Contracts Docket

ITEM 3.2
CONTRACTS APPROVAL DOCKET

June 8, 2020

- 3.2.1 APPROVE and AUTHORIZE the Executive Director to execute a 2-year contract with Contra Costa College to provide child care providers with academic advising, professional services and support, cohort classes, , and incentives as they advance their education and professional training in an amount not to exceed \$300,000 for term July 1, 2020 to June 30, 2022. FY2020-21 budget line: (\$150,000 year-1), (\$150,000 year-2) Early Childhood Education Initiative: Professional Development (\$555,000). Funded 100% Prop 10 funds.
- 3.2.2 APPROVE and AUTHORIZE the Executive Director to execute a 2-year contract with Diablo Valley College to provide child care providers with academic advising, professional services and support, cohort classes, , and incentives as they advance their education and professional training in an amount not to exceed \$300,000 for term July 1, 2020 to June 30, 2022. FY2020-21 budget line: (\$175,000 year-1), (\$125,000 year-2) Early Childhood Education Initiative: Professional Development (\$555,000). Funded 100% Prop 10 funds.
- 3.2.3 APPROVE and AUTHORIZE the Executive Director to execute a 2-year contract with Los Medanos College to provide child care providers with academic advising, professional services and support, cohort classes, and incentives as they advance their education and professional training in an amount not to exceed \$300,000 for term July 1, 2020 to June 30, 2022. FY2020-21 budget line: (\$154,000 year-1), (\$146,000 year-2) Early Childhood Education Initiative: Professional Development (\$555,000). Funded 100% Prop 10 funds.
- 3.2.4 APPROVE and AUTHORIZE the Executive Director to execute a contract with Contra Costa County Office of Education to provide rating and management of the Contra Costa Quality Rating and Improvement System (QRIS) in accordance with local implementation requirements and in alignment with regional and state QRIS efforts in an amount not to exceed \$143,811 for a term July 1, 2020 to June 30, 2021. FY2020-21 budget line: Early Childhood Education Initiative: Early Learning Quality (\$1,247,643). Funded 100% F5 CA Improve and Maximize Programs so All Children Thrive (IMPACT) funds.
- 3.2.5 APPROVE and AUTHORIZE the Executive Director to execute a contract with Mt. Diablo Adult Education to provide family literacy preschool services to children whose parents attend adult education classes at the same site in an amount not to exceed \$109,262 for term July 1, 2020 to June 30, 2021. FY2020-21 budget line: Early Childhood Education Initiative: Literacy (\$129,262). Funded 100% Prop 10 funds.
- 3.2.6 APPROVE and AUTHORIZE the Executive Director to execute a contract with Tandem, Partners in Early Learning to provide a book bag delivery system to train parents in read-aloud strategies to ensure healthy brain development, parent-child bonding and the early literacy skills critical for school success in an amount not to exceed \$170,000 for term July 1, 2020 to June 30, 2021. FY2020-21 budget line: Early Childhood Education Initiative: Early Learning Quality (\$1,247,643). Funded 100% Prop 10 funds.

- 3.2.7 APPROVE and AUTHORIZE the Executive Director to execute a contract with Contra Costa Crisis Center to maintain a web-based database of Contra Costa human services (www.211database.org) for children birth through age five and their families and to oversee the Help Me Grow 211 call center, a 24-hour phone referral service in which trained information and referral specialists refer callers to needed services in an amount not to exceed \$201,500 for term July 1, 2020 to June 30, 2021. FY2020-21 budget line: Early Intervention Initiative: Help Me Grow (\$464,713). Funded 100% Prop 10 funds.
- 3.2.8 APPROVE and AUTHORIZE the Executive Director to execute a contract with Counseling Options & Parent Education Support Center Inc. to provide Triple P classes to parents with children ages 0-5 utilizing certified trainers with skill sets in serving the development needs of young children and their families throughout Contra Costa County in an amount not to exceed \$94,214 for term July 1, 2020 to June 30, 2021. FY2020-21 budget line: Early Intervention Initiative: Mental Health Therapeutic Services (\$224,981). \$10,000 of funds is from Leshar, East County Ready Kids and \$86,741. Funded 100% Prop 10 funds.
- 3.2.9 APPROVE and AUTHORIZE the Executive Director to execute a contract with We Care Services for Children to provide mental health consultation services to licensed child care providers in order to increase their capacity to support children struggling with emotional or behavioral problems in an amount not to exceed \$344,884 for term July 1, 2020 to December 31, 2020. FY2020-21 budget line: Early Intervention Initiative: ECE Consultation (\$518,452). Funded 100% Prop 10 funds.
- 3.2.10 APPROVE and AUTHORIZE the Executive Director to execute a contract with ASPIRANET (Antioch/Delta First 5 Center) to provide classes, workshops, presentations, resource and referral services, child developmental screening, drop-in availability, opportunities for community involvement, and special events in an amount not to exceed \$622,000 for term July 1, 2020 to June 30, 2021. FY2020-21 budget line: Family Support Initiative: First 5 Centers (\$2,840,871). Funded 100% Prop 10 funds.
- 3.2.11 APPROVE and AUTHORIZE the Executive Director to execute a contract with ASPIRANET (East County First 5 Center) to provide classes, workshops, presentations, resource and referral services, child developmental screening, drop-in availability, opportunities for community involvement, and special events in an amount not to exceed \$620,000 for term July 1, 2020 to June 30, 2021. FY2020-21 budget line: Family Support Initiative: First 5 Centers (\$2,840,871). Funded 100% Prop 10 funds.
- 3.2.12 APPROVE and AUTHORIZE the Executive Director to execute a contract with ASPIRANET (Monument First 5 Center) to provide classes, workshops, presentations, resource and referral services, child developmental screening, drop-in availability, opportunities for community involvement, and special events in an amount not to exceed \$428,000 for term July 1, 2020 to June 30, 2021. FY2020-21 budget line: Family Support Initiative: First 5 Centers (\$2,840,871). Funded 100% Prop 10 funds.
- 3.2.13 APPROVE and AUTHORIZE the Executive Director to execute a contract with Bay Area Community Resources (West County First 5 Center) to provide classes, workshops, presentations, resource and referral services, child developmental screening, drop-in availability, opportunities for community involvement, and special events in an amount not to exceed \$620,000 for term July 1, 2020 to June 30, 2021. FY2020-21 budget line: Family Support Initiative: First 5 Centers (\$2,840,871). Funded 100% Prop 10 funds.

- 3.2.14 APPROVE and AUTHORIZE the Executive Director to execute a contract with ASPIRAnet (Central, East and West County) to provide home visiting services for expectant and new mothers and fathers in an amount not to exceed \$314,000 for term July 1, 2020 to December 30, 2020. FY2020-21 budget line: Family Support Initiative: Home Visiting (\$628,000). Funded 100% Prop 10 funding.
- 3.2.15 APPROVE and AUTHORIZE the Executive Director to execute a contract with Applied Survey Research to provide data analysis and evaluation support in an amount not to exceed \$120,000 for term July 1, 2020 to June 30, 2021. FY 2020-21 budget line: Strategic Information & Planning: Professional Services (\$252,080). Funded 100% Prop 10 funds.
- 3.2.16 APPROVE and AUTHORIZE the Executive Director to execute a contract with Baby Builders, Inc. to provide developmental playgroups, curriculum, materials, staffing, and site coordination support and program over-site in an amount not to exceed \$100,425 for term July 1, 2020 to June 30, 2021. FY 2020-21 budget line: Early Intervention Initiative: Help Me Grow: (\$464,713). Funded 100% Prop 10 funds.
- 3.2.17 APPROVE and AUTHORIZE the Executive Director to execute a contract with We Care Services for Children to provide developmental playgroups, curriculum, materials, staffing, and site coordination support and program over-site in an amount not to exceed \$100,425 for term July 1, 2020 to June 30, 2021. FY 2020-21 budget line: Early Intervention Initiative: Help Me Grow: (\$464,713). \$75,318 from Prop. 10 funding and \$25,107 from Leshner – East County Ready Kids funding. Funded 100% Prop 10 funds.
- 3.2.18 APPROVE and AUTHORIZE the Executive Director to execute a contract with Early Quality Systems, LLC to implement a comprehensive Quality Matters (QM) application and online portal. These applications include, but are not limited to assessments, rating, coaching, site updates, financial incentives, and participant interface in an amount not to exceed \$104,000 for a term July 1, 2020 to June 30, 2021. FY2020-21 budget line: Early Childhood Education Initiative: Early Learning Quality (\$1,247,643). Funded 100% F5 CA Improve and Maximize Programs so All Children Thrive (IMPACT) funds.
- 3.2.20 APPROVE and AUTHORIZE the Executive Director or her designee to execute a contract amendment with Maze & Associates Accounting Corporation to increase the payment limit by \$48,520 (from \$35,000 to \$83,520) to provide accounting services. FY2019-20 budget line: Administrative: Professional Services (\$133,000). Funded 100% Prop 10 funds.
- 3.2.21 APPROVE and AUTHORIZE the Executive Director to execute a contract with CoCoKids Inc. to provide Quality Improvement Navigation (QIN) coaching to provide ongoing technical assistance (TA), guidance and consistent communication to QIS and QRIS sites. and support to participate in local implementation of the QRIS in an amount not to exceed \$100,000 for term July 1, 2020 to June 30, 2021. FY2020-21 budget line: Early Childhood Education Initiative: Early Learning Quality (\$1,247,643). Funded 100% F5 CA Improve and Maximize Programs so All Children Thrive (IMPACT) funds.
- 3.2.22 APPROVE and AUTHORIZE the Executive Director to execute a contract with CoCoKids Inc. (Inclusion) to provide services designed to make licensed child care more accessible for children with special needs by increasing provider capacity through training and one-on-one support in an amount not to exceed \$173,568 for term July 1, 2020 to December 31, 2020. FY2020-21 budget line: Early Intervention Initiative: ECE Consultation (\$518,452). Funded 100% Prop 10 funds.



Monday June 8, 2020

Agenda Item 3.3

Approve the Grants Docket

ITEM 3.3

GRANTS APPROVAL DOCKET

June 8, 2020

- 3.3.1 APPROVE and AUTHORIZE the Executive Director, or designee, to apply for and accept a grant in an amount not to exceed \$15,000 from John Muir Health to provide COVID crisis funding to bring needed resources and supplies to families with children ages 0-5 the period for a term February 10, 2020 to April 30, 2021 FY2019-20 budget line: Early Intervention Initiative: Children at Risk of Stress or Trauma (\$28,200) Funded 100% John Muir Health.
- 3.3.2 RATIFY CONTRACTS EXECUTED by the Executive Director, to receive a grant from California Family Resource Association (CFRA) to provide COVID family support during California's mandated shelter-in-place order in an amount of \$52,540 for a term April 13, 2020 to June 30, 2020. FY2019-20 budget line: Family Support Initiative: First 5 Centers (\$2,655,126). Funded 100% California Family Resource Association (CFRA).
- 3.3.3 RATIFY CONTRACTS EXECUTED by the Executive Director, to receive a grant from the East Bay Community Foundation (EBCF) to support Census 2020 outreach by the Community Engagement & Advocacy Program in the amount of \$12,000 for a term February 10, 2020 to July 31, 2020. FY2019-20 budget line: Systems Change: Community Engagement (\$225,000). 100% East Bay Community Foundation.
- 3.3.4 RATIFY CONTRACTS EXECUTED by the Executive Director, to receive a grant from the East Bay Community Foundation (EBCF) for general support of First 5's Community Engagement Regional Groups to provide community organizing and advocacy support in the amount of \$50,000 for a term February 10, 2020 to April 30, 2021. FY2019-20 budget line: Systems Change: Community Engagement (\$225,000). 100% East Bay Community Foundation.
- 3.3.5 RATIFY CONTRACTS EXECUTED by the Executive Director, to receive a grant from the East Bay Community Foundation (EBCF) to provide COVID-19 Just East Bay Response Fund for general support of Community Engagement and Regional Groups' advocacy and community organizing in the amount of \$30,000 for a term May 1, 2020 to April 30, 2021. FY2019-20 budget line: Systems Change: Community Engagement (\$225,000). Funded 100% East Bay Community Foundation.
- 3.3.6 RATIFY CONTRACTS EXECUTED by the Executive Director, to receive a grant from San Francisco Foundation to provide Equity Grant funds allocated to support Community Engagement and Regional Groups' advocacy and community organizing for housing security and tenant protections for families with young children ages 0-5 in Concord and East Contra Costa County. Grant amount not to exceed \$120,000 for a term June 1, 2020 to May 31, 2022. FY2019-20 budget line: Systems Change: Community Engagement (\$225,000). Funded 100% San Francisco Foundation.



Monday June 8, 2020

Agenda Item 3.4

Accept the Third Quarter Financial Report

Line #		FY19/20 Budget			FY19/20 Third Quarter Revenue and Expenditures			
		F5 Contra Costa Funds	Other Funds	Total Budget	F5 Contra Costa Funds	Other Funds	Total Revenue and Expense	% of Budget
	REVENUE							
1	Prop 10 - Tax Apportionment (+Prop 56)	7,566,443		7,566,443	6,509,799		6,509,799	86%
2	First 5 California IMPACT		1,183,179	1,183,179		705,370	705,370	60%
3	COE/Preschool QRIS Block Grant		380,764	380,764		185,056	185,056	49%
4	Quality Counts California		225,106	225,106		115,312	115,312	51%
5	Leshar Ready Kids		235,000	235,000		-		
6	MHSA Grant/Triple P		82,000	82,000		41,270	41,270	50%
7	Interest Income	200,000		200,000	167,186		167,186	84%
8	Misc.Income/Community Engagement Grants	-	50,000	50,000	77,480	288,000	365,480	731%
9	TOTAL REVENUE	7,766,443	2,156,049	9,922,492	6,754,465	1,335,008	8,089,473	82%
10	Fund Balance	3,881,936	787,462	4,669,398	253,106	311,248	564,354	12%
11	TOTAL REVENUES AND FUND BALANCE	11,648,379	2,943,511	14,591,890	7,007,571	1,646,256	8,653,827	59%
	PROGRAM							
14	Initiatives	6,724,452	1,862,261	8,586,713	4,165,441	901,264	5,066,705	59%
15	Early Care and Education Initiative							
16	Professional Development	911,556	75,000	986,556	607,548		607,548	62%
17	Early Learning Quality	64,000	742,709	806,709	1,220	570,208	571,428	71%
18	Literacy		264,942	264,942	108,459	13,500	121,959	46%
19	Total	975,556	1,082,651	2,058,207	717,227	583,708	1,300,935	63%
20	Family Support							
21	First 5 Centers	2,655,126		2,655,126	1,702,028		1,702,028	64%
22	Home Visiting	1,200,000		1,200,000	725,481		725,481	60%
23	Training and support	40,200		40,200	4,542		4,542	11%
24	Total	3,895,326		3,895,326	2,432,051		2,432,051	62%
25	Early Intervention							
26	Therapeutic Services	243,500	82,000	325,500	141,060		141,060	43%
27	ECE Consultation	1,043,620		1,043,620	699,912		699,912	67%
28	Help Me Grow	79,350	397,610	476,960		308,556	308,556	65%
29	Children at Risk of Stress or Trauma	28,200		28,200	750		750	3%
30	Training and Consultation	22,400		22,400	5,300		5,300	24%
31	Total	1,417,070	479,610	1,896,680	847,022	308,556	1,155,578	61%
32	Community Information and Education							
33	Public Information	261,500		261,500	26,936		26,936	10%
34	Community Engagement	160,000	65,000	225,000	136,663		136,663	61%
35	Leshar Ready Kids		235,000	235,000		9,000	9,000	4%
36	Family Economic Stability	15,000		15,000	5,542		5,542	37%
37	Total	436,500	300,000	736,500	169,141	9,000	178,141	24%
38	Program Expenses							
39	Program Salaries & Wages	1,286,426	692,381	1,978,807	911,138	483,799	1,394,937	70%
40	Program Employee Benefits	651,925	388,869	1,040,794	470,320	261,193	731,513	70%
41	Office Overhead and Other Expenses	635,658		635,658	167,462		167,462	26%
42	Total	2,574,009	1,081,250	3,655,259	1,548,920	744,992	2,293,912	63%
43	TOTAL PROGRAM	9,298,461	2,943,511	12,241,972	5,714,361	1,646,256	7,360,617	60%
	STRATEGIC INFORMATION & PLANNING							
46	Evaluation Salaries & Wages	319,260		319,260	80,647		80,647	25%
47	Evaluation Employee Benefits	156,108		156,108	33,135		33,135	21%
48	Professional Services	347,080		347,080	94,641		94,641	27%
49	Purchased Services and Supplies	27,515		27,515	17,874		17,874	65%
50	Office Overhead and Other Expenses	44,308		44,308	24,243		24,243	55%
51	TOTAL EVALUATION	894,271		894,271	250,540		250,540	28%
	ADMINISTRATION							
54	Administrative Salaries & Wages	668,078		668,078	524,138		524,138	78%
55	Administrative Employee Benefits	377,471		377,471	255,634		255,634	68%
56	Professional Services	133,000		133,000	121,253		121,253	91%
57	Purchased Services, Equip Lease, Supplies	193,904		193,904	92,036		92,036	47%
58	Office Overhead	83,194		83,194	49,609		49,609	60%
59	TOTAL ADMINISTRATION	1,455,647		1,455,647	1,042,670		1,042,670	72%
60	TOTAL EXPENDITURES	11,648,379	2,943,511	14,591,890	7,007,571	1,646,256	8,653,827	59%

Distribution of expenses by department:	Program	85%
	SIP	3%
	Administration	12%
	Total	100%

NOTES:

- Includes \$150,000 Sunlight Giving grant for F5 general support
- Includes \$120,000 Community Engagement grants received this year
- Program budget includes funding for special projects and planning consultants
- SIP salaries and benefits are under budget due to staff vacancies
- Additional recruiting costs

Fund Balance as of 6/30/2019:	
Nonspendable	342,139
Prepays and Deposits	128,139
Loans Receivable - Brighter Beginnings	214,000
Restricted	744,942
Long Foundation - Help Me Grow	554,742
Leshar Foundation - Ready Kids	190,200
Committed	841,227
Capital Assets	841,227
Assigned	4,561,659
Elimination of FY19/20 Budget Deficit	3,881,936
Leases	679,723
Unassigned Funds	12,218,243
Contingency Fund	7,500,000
Unassigned	4,718,243
Total Fund Balance	18,708,210



Monday June 8, 2020

Agenda Item 3.5

First 5 Contra Costa Program Updates:

- a) April 2020 Program Updates
- b) May 2020 Program Updates

1. Early Intervention

Providers Step-Up

All EI Contractors report modifying services and interventions in response to the COVID 19 emergency by utilizing teleconferences while remaining in alignment with their contract obligations. First 5 sponsored developmental playgroups are using Zoom for conducting developmental classes, virtually touring homes to give parents ideas on how they can adapt their home environment, and utilizing household items to support their children's learning. Triple P classes are also continuing via teleconferencing modalities and are individualizing coaching sessions to parents. Both playgroups and Triple P facilitators are texting and e-mailing families additional resources, information, as well as activities, and are hearing that parents are needing emotional support along with cash and/or supplies to meet basic needs.

Community Working in Partnership

First 5 is facilitating a child care subgroup as a part of the West Contra Costa Community of Care Coalition and through this effort, the John Muir Community Foundation has offered fiscal support to purchase needed supplies for 0-5 families. First 5 Contra Costa submitted a grant application to John Muir's COVID-19 Relief Fund - the purpose is to expand First 5's efforts to enhance resiliency and wellness for parents and caregivers during the transitional period of shelter in place and re-entry into early learning and care settings. The goal is to distribute 'family care kits' that would include a combination of basic supplies (i.e. diapers/health aids/disinfecting items/grocery store gift card), parent-child interactive activity kits, educational games, toy/manipulative, and social emotional tools and resources to address stress and anxiety. The 'care kits' will be distributed to COVID impacted families with children ages birth to 5 years throughout the county.

The First Virtual HMG Café Sells Out

In response to the COVID 19 pandemic, HMG hosted its first Virtual Café to support providers in using technology for service delivery and connecting to clients/families/children served. The café also provided an opportunity for 0-5 community organizations to connect and share their learnings about the priorities reported from families during this crisis. The Virtual HMG Café scheduled for May 1 was a huge success. With over 75 attendees and a featured presentation on Distance Learning Strategies and Tools for Early Childhood Providers from Guest Speaker Jamie Nuñez, from Common Sense Media. Additional slots were added to Zoom meeting given the overwhelming interest, technology is opening up new possibilities.



2. Family Support

First 5 Centers to Implement Distance Learning Program

The Centers have identified "Ready Rosie" an evidence-based online program designed for distance learning (developed by Creative Curriculum) and are working on an implementation plan. The Centers believe this is a great strategy to engage parents now while sheltering in place, and also hope it will be a useful tool to bring Center learning and support to families that have not been able to regularly attend or to overcome challenging barriers to participation. The online program engages families through texts, live videos and educational content delivered by Center staff. The Centers hope to have "Ready Rosie" available to families before the end of the fiscal year.

PROGRAM UPDATES

APRIL 2020



Ongoing Engagement with the Community

Center staff are engaging families and children through social media by creating their own content and sharing relevant information from other sources, including information related to accessing resources, as well as staying in contact through phone calls, and online groups. Antioch, East County and West County First 5 Center staff and families submitted public comment in support of eviction moratorium ordinances in their service areas and the Board of Supervisors' meetings. The CACs have all completed their 2020 Recommendations and will continue to meet virtually. Through the support of Help Me Grow, the Centers will now be offering developmental screening to families through the use of an online ASQ screening tool which families will complete and then follow up with staff to discuss results. Welcome Home Baby staff have transitioned to phone visits to continue serving their clients—the program has held a successful online Parent Café with 8 parents in attendance.

All Videos



5 Protective Factors (Feelings)
3 hours ago · 68 Views



5



Reading Time!!! La hora de leer!
a day ago · 56 Views



7



Felicidades en tu día Mamá!!!
2 days ago · 156 Views



28



Overview of the 5 Protective Factors
a week ago · 197 Views



18

Internal Communications

First 5 Center staff meet regularly with the Family Support Program Officer three times a week to track COVID-19 developments and to coordinate virtual service delivery response. Community Resource Specialists meet weekly; and on Fridays, all Center staff have a standing meeting that has been used for check-ins, training, and coordination of virtual services.

Accomplishments and Staff Updates

Program Officer, Lisa Korb, has been awarded 8 sessions of Leadership Coaching sponsored by a grant received by the Richmond Community Foundation. F5CC/Family Support has accepted a Social Work Policy Intern from the Cal Berkeley Masters program who will start in the fall.

This month, Center and Home Visiting staff were trained on how to enter the results of their phone calls with families into ETO, the First 5 data system. Staff will be completing a basic survey to collect information on families' needs, well-being, and track follow-up for families that need additional help during COVID-19. Thank you to Sarah Burke for her support and help to build-out the survey in the data system and training staff.

3. Early Childhood Education

Quality Matters Coaching Update

The Contra Costa Quality Matters (QM) coaching team continues to provide coaching and technical assistance services via Zoom and phone modalities during the COVID-19 crisis. QM Coaches continue to support and address questions from child care providers and help provide clarity and guidance related COVID-19 resources and services. Coaches also continue to assist with supply deliveries to providers in collaboration with staff at CocoKids.



Quality Matters Survey Results

The QM program surveyed all active QM programs to assess COVID-19 impact and needs. [The online survey results are available here](#). Survey responses reflect 33% of the total number of active QM

PROGRAM UPDATES

APRIL 2020



programs in the County (52 of 155 programs responded to the survey). The services and resources reported by survey respondents as necessary to continue to operate and to keep their programs open included the following:

- Sanitizing cleaning products, gloves, masks
- Internet/ Computer Access
- Teacher online training using platforms such as Zoom

Quality Counts California

Contra Costa will submit the County's Quality Counts California (QCC) application to the State this week, the application deadline is this Friday, May 15. Completion of the QCC application has been a collaborative effort between First 5 Contra Costa and the CCCOE, both co-lead agencies for the QRIS Consortium in Contra Costa County. The QCC RFA is a three-year grant that for the first time will braid multiple funding streams including First 5 IMPACT, California State Preschool Programs (CSPP), and QCC Grant.

4. FESP

FESP-related activities

FESP had intended to send a survey to its members assessing their needs during the Covid-19 crisis. However, FESP learned that the Contra Costa Funders Forum, in partnership with the Sanford Institute of Philanthropy, planned to survey all nonprofits in the county and so FESP has joined-in and supported that effort by encouraging members to respond.



In early May, The FESP Executive Committee will be discussing plans for the next virtual FESP meeting. The focus would likely be on the state budget and its impact on low-income residents and how we can plan to address systemic inequities as we return to a new normal.

Numerous email updates were sent to FESP members in the last month—information about the eviction moratorium, new census operational dates, Covid-19 resources, etc.

COVID-19

Virtually all activity in the last month focused on COVID-19. In particular, FESP informed its members and tracked the advocacy at the Board of Supervisors (BOS) on the proposed eviction moratorium, including providing public comment. The BOS did pass an eviction moratorium and rent freeze, effective March 16. Over 80 people gave testimony at the first hearing, and over 50 at the second. Some of the desired protections for residents were not part of the final Ordinance, including a longer time to pay back rent. Cities that have stricter moratoria are able to keep their Ordinances in place and some further details are being explored—including how to best notify landlords and tenants of the new rules. While the county will put English and Spanish FAQs on their website, there will be many who are unaware of the new Ordinance and what it covers.

In addition, at this meeting, a Task Force was formed with Supervisors Mitchoff and Anderson to explore the impact of Covid-19 on businesses—First 5 will raise the issue of the impact of COVID-19 on family child care providers who are small businesses.

PROGRAM UPDATES

APRIL 2020



Fran also contacted different funders in order to help support getting cash assistance to those most in need and worked with other First 5 staff to figure out how best to get assistance to 0-5 families—an Undocufund is in the process of being set up to help undocumented residents.

Census 2020

Efforts to get people to fill out the Census continue, despite a limitation on direct outreach strategies. Fran had several Zoom calls with the directors of the First 5 Centers on how they can pivot to encourage participation in the census, including connecting them with a federal census representative who can do a fun, virtual presentation for center families. Fran also helped to clarify with county staff how the Centers could use their funds in a different way to incentivize participation. The deadline for conducting the census has been further extended to October 31, which will hopefully allow time for outreach and events depending on the status of the shelter-in-place order.

Tax-Revenue Measure

Polling on countywide needs and support for a tax increase (1/2 cent sales tax to bring in \$93 million) was conducted in March and the results were shared with all of the county Supervisors in individual meetings and the Working Group—Ruth and Fran participated in several of these meetings. Overall, the polling results were very positive, with strong support for first responders, the county hospital, health and mental health services, early childhood services, and more. A draft Needs Assessment report will be shared with the two Supervisors who are on the Ad Hoc Committee and the full Working Group is likely to meet again in a few weeks to determine next steps. Efforts are also underway at the state level to raise the cap on those cities that have already reached their tax maximum, should this effort go forward.

5. Community Engagement

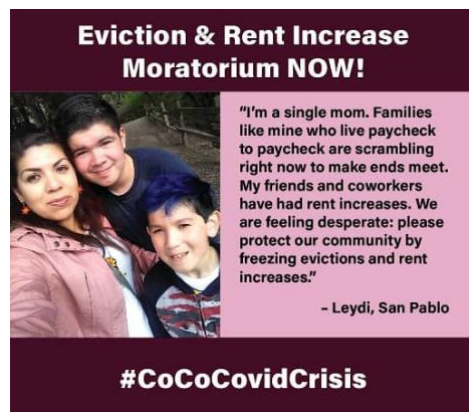
COVID-19 Response

Housing Security

The CE Team and the 3 Regional Groups have been very busy advocating for policies to protect vulnerable families from eviction and rent increases during the COVID-19 crisis. We are thrilled that our advocacy and hard work has resulted in the passage of 8 eviction protection policies in the past 6 weeks. They include 7 city policies and 1 countywide moratorium on evictions and rent increases. This success is a testament to the dedication, hard work and talented advocacy of the Regional Groups and numerous partner organizations across the County. We also appreciate the leadership of many elected officials who passed these policies, providing hundreds of thousands of children and families with needed housing security during this crisis.

Financial Assistance

Regional Group families are disproportionately impacted by the financial consequences of the Shelter in Place order as 96% are currently unemployed or underemployed and 70% are ineligible for public assistance benefits. Financial assistance is urgently needed to help Regional Group families with young children to pay rent, food and medication bills. A financial need of \$80,000 is estimated to cover Regional Group families' monthly bills. First 5 Contra Contra Costa coordinated a partnership with Community Financial Resources (CFR) and Healthy & Active Before 5 (HAB45) to connect Regional Group families



PROGRAM UPDATES

APRIL 2020



with cash assistance funds contributed through philanthropic partners. We are pleased that HAB45 will facilitate cash assistance for Regional Group families in need during this financial crisis. Interested funders or donors to communicate directly with HAB45 to contribute to the fund.

Census Promotion and Community Organizing—ALL

During the Shelter-in-Place, Regional Group members and the CE Team continue to promote Census 2020 and conduct phone surveys with families in communities with high numbers of young children, low-income families, immigrants, and families of color. Social media and phone-banking are the two primary strategies used to contact families in underrepresented communities during this project. We are focusing our efforts in neighborhoods in Concord, Richmond, and Bay Point.

Prop 68 grants / Richmond & Antioch Parks project—WCRG & ECRG

We are thrilled that the West and East County Regional Groups helped the cities of Richmond and Antioch secure over \$7 MILLION in grant funds for 2 park transformations. The CE Team and WCRG leaders joined a Planning Committee with the City of Richmond and partners to support project implementation that mirrors the original community design and intention for the project.

Concord Renters' Assembly—CCRG

The future of the Concord Renters' Assembly is currently under review given the COVID-19 crisis.

Regional Group Work Continues—ALL

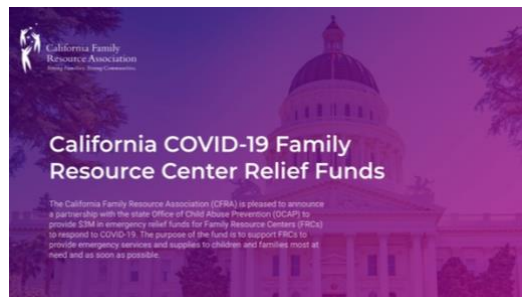
Despite the current Shelter-in-Place, the CE Program is as busy as ever, holding regular language-specific Zoom calls with families and maintaining momentum with current projects. The Regional Group members are committed to continuing the work and their connection to one another as well as to our staff. We are grateful they rely on the community we've built together with the Regional Groups and look forward to getting through this difficult time together.

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1. Family Support

California Family Resource Association

In May, First 5 Contra Costa applied for and was awarded \$52,400 a grant from the California Family Resource Association to provide Emergency Relief to Contra Costa families. The Grant, released from Office of Child Abuse Prevention, named Family Resource Centers as the recipient of the grant and foster and tribal families as the priority populations to be served. First 5 Contra Costa will purchase and distribute 1,500 gift cards, children's books, and other needed supplies like diapers, wipes, cleaning supplies to approximately 1,000 families who have experienced a loss of income as a result of COVID-19. We are excited to be working with our local community partners the Child Abuse Prevention Council (CAPC) and Scotts Valley Tribal TANF, to extend our reach beyond our First 5 families at the Centers and Welcome Home Baby.



Community Advisory Council's Spring Celebration

The spring celebration held each year to commemorate the completion of the Community Advisory Council's annual cycle, which concludes with presentations to the Commission in their July meeting—happened virtually on May 22. Each of the five Community Advisory Councils presented highlights of their work and the recommendations they developed for their prospective First 5 Center. It was not a typical ending for the CAC annual community needs assessment process, however, the CAC members and Center staff adapted without missing a beat. Over 50 members took part in the online "share out" and will continue on their role for the coming year to help the Centers continue to be responsive to the needs of families.

2. Early Intervention

Community Ties & Continuing to Support Community Needs

CocoKids contacted HMG requesting we provide an ASQ developmental screening information session on Zoom for ECE providers interested in learning more about the tool and steps to take in order to implement developmental screening. The session occurred on May 20 at 7pm to accommodate childcare providers' work schedules.

Ongoing work continues with County Health Services on ensuring the functionality of the HMG referral form in their electronic medical records system to expedite patient access to resources to address developmental concerns through HMG. We continue to work on a seamless system experience for families and providers.

HMG Contra Costa and HMG Alameda are working together on common messaging and training materials for pediatric trainings. Early Intervention (EI) Program Officer, Wanda Davis, provided consultation to the lead pediatrician at West County Health Center on developmental screening protocols for screening and billing through medical. First 5 Contra Costa, continues to act as the backbone agency for the Early Childhood Prevention and Intervention Coalition which advocates for mental health improvements and fiscal investments for an early childhood mental health system of care. The group met on May 1 to discuss challenges and successes during the shelter-in-place and reviewed funding



opportunities. As part of this effort, the EI Program Officer participates in the County's Mental Health System of Care Subcommittee meetings, which occur monthly.

Finalists for the ACEs Aware Grant

First 5 has been selected as an Aces Aware Initiative finalist in three grant areas (Communications, Training, and Provider Engagement) for a total of 5 of the 6 grants we applied for. One grant will support developing our Early Childhood Resiliency training into a webinar modality and allow it to qualify as a supplemental training within the ACEs Aware Initiative. The four other grants are designed to build upon each other to further our commitment in becoming a trauma-informed community by building the infrastructure needed within the county health department, which includes Behavioral Health. This brings us one step closer to achieving our goal. We applied for this one-year grant for a total of just over \$635,100 with revisions made in collaboration with grant partners: Contra Costa Health Services Department, Behavioral Health Services, and Employment and Human Service Department.

On The Move

During this challenging time, EI staff continues to work to keep ongoing agency functions on track and all EI fiscal year 20/21 contracts are in the process of being finalized. The EI Program Officer, Family Support Officer, SIP Team, and the contract department are designing a *Virtual Service Plan template* for contractor use in case the shelter-in-place continues into the next fiscal year.

3. Community Engagement

Housing Security during COVID-19

Eviction and Rent Increase Moratoriums

The CE team and the three Regional Groups have continued advocating for policies to protect vulnerable families from eviction and rent increases during the COVID-19 crisis. Our primary focus in May was strengthening the Richmond moratorium and extending the County ordinance. We are pleased that we were successful with both efforts. The City of Richmond's ordinance now mirrors that of San Pablo's and includes a one-year grace period of eviction protections for tenants unable to pay rent debt. On May 26, the Board of Supervisors voted unanimously to extend the county moratorium to July 15. Public testimony in support of the countywide extension included labor, non-profit and community groups. Regional Group members, comprising 60% of the public testimony, provided essential and compelling personal stories that illustrated the financial hardships plaguing low-income families with young children and the need for the ordinance extension.

Relief for Clayton Crossings families—CCRG

The CCRG is actively advocating for housing justice for residents of Concord's Clayton Crossings Apartment. Nearly 300 residents of this affordable housing complex received a rent increase notice, effective June 1. This increase comes at a time when families are hit the hardest by this financial crisis—several CCRG families, as well as numerous families with young children, live at the apartment complex. The CCRG and Raise the Roof Coalition are working to halt this rent increase and ensure Clayton Crossings abide by the existing rent increase protections in place per the county's moratorium.



Census Promotion and Community Organizing

PROGRAM UPDATES

MAY 2020



Regional Group members and the CE Team continue to promote the 2020 Census and conduct phone surveys with families in communities with high numbers of young children, low-income families, immigrants, and families of color. While phone banking has yielded fewer results compared to the door-knocking strategy, the Regional Groups still have collected 260 phone surveys in two weeks, bringing the total number of surveys collected in underrepresented areas to 1,240. The Regional Groups intend to conclude their census promotion project by mid-June, in order to launch their Voter Registration and Engagement campaign.

Regional Groups Lead in Statewide Virtual Immigrant Day of Action

On May 11, 50 Regional Group members and CE staff conducted 5 legislative visits with state elected leaders to promote the needs of Contra Costa families with young children during the annual, statewide Immigrant Advocacy Day. Regional Group leaders advocated for increased health care coverage, earned income tax credits, and worker protections for immigrant families across the County. Regional Group members delivered powerful testimony and effectively informed state legislators about the pressing needs of families and young children.



Voter Registration and Engagement

Voter engagement during the upcoming election cycle is critical to ensure young children's needs are represented. To increase voter participation among families with young children, Regional Group members will launch a Voter Registration and Engagement Campaign in June in Richmond, San Pablo, Concord, Bay Point, and East County. While we remain sheltered-in-place, the Regional Groups will conduct voter registration outreach via phone banking. Once, and if, large gatherings resume, the Regional Groups will carry out their original summer/ fall plans to canvass door-to-door, and hold voter registration drive, and engagement events.

Prop 68 Grants/Richmond & Antioch Parks Project—WCRG & ECRG

To ensure community engagement in the Boorman park development project, financed by the Prop 68 state grants, the WCRG and CE Team are leading the community partnership strategy. We are working with the City of Richmond and landscape architects to plan a community meeting in August.

Concord Renters' Assembly—CCRG

The Northern California Renters' Assembly, originally planned in Concord, was held virtually on Saturday, May 30 from 10AM to 12PM. Two Regional Group leaders provided opening speeches to highlight the housing insecurity currently experienced by families of young children during the COVID-19 crisis. The annual event brings renters together to share information, strategize for increased housing security, and build a stronger movement for housing justice.

Revenue Generation

The CE team is thrilled to receive a grant from the San Francisco Foundation to continue our policy advocacy and community organizing for housing security in Contra Costa. The two-year grant is a wonderful recognition of the CE model and Regional Groups' work to engage underrepresented families in the movement for housing security and equitable representation. We also received a grant from the East Bay Community Foundation to continue our community organizing, leadership development, and

civic engagement efforts on behalf of young children and families during this COVID-19 crisis and into the upcoming fiscal year.

4. FESP

FESP-related activities

FESP hosted a meeting on May 27 to discuss the new state budget in light of Covid-19, and to begin thinking about how to put in place policies and systemic changes needed to ensure short and long-term benefits for our most vulnerable communities. Scott Graves, research director at the CA Budget and Policy Center and Lead Analyst on State and County budget provided an overview of the current state. Several questions were the focus of discussion: *How do we ensure equity as we move forward? How can we ensure that our budgets reflect equity moving forward? At a time of cutbacks and reduced revenue, what are our priorities and how can we best mobilize for action?*



Other highlights were shared on several important local issues including food security, county budget/tax revenue measure, eviction moratoria, economic security, census, and undocumented residents. FESP will conduct a poll to learn about the issues FESP members care/want to learn more about. Also, summary results from the recently conducted nonprofit survey on how COVID-19 is affecting CBOs and their constituents will be shared with FESP membership.

COVID-19

FESP sent information to members about the new eviction moratorium at the county level, sent the Frequently Asked Questions form in English and Spanish to members, and informed members of calls to action. FESP also continues to be a link to information about various funding sources in the county (including several funds for undocumented residents) available for COVID relief.

Census 2020

Fran Biderman, Special Projects Coordinator sent resources and reminders to FESP members and First 5 contractors about the importance of doing the census. Also, worked with the First 5 Centers and participation on the Census Steering Committee and the Outreach/Finance committee continued.

Tax-Revenue Measure

First 5 Contra Costa continued to participate in Sales Tax Working Group meetings and the Ad Hoc Sales Tax Committee. Efforts continue at the state level to raise the cap on those cities that have already reached their tax maximum. While the initial polling conducted to inform the Sales Tax Measure was very positive, the Ad Hoc committee recommended that another poll be conducted in late June to assess voter interest. The Board of Supervisors received the Needs Assessment report at the May 26 meeting and in early June will decide whether to ask county staff to draft potential ballot language. They have to decide by August whether to put the measure on the ballot. The Working Group will be discussing how to move forward.

Budget Justice Coalition (BJC)

The BJC held its Steering Committee meeting virtually on May 21 and will be holding meetings every two weeks in order to stay abreast of issues and discuss calls to action. BJC is exploring with the county

PROGRAM UPDATES

MAY 2020



administrator and Supervisors how and when to hold an equity budget presentation during a future budget hearing (as had been planned for March).



Monday June 8, 2020

Agenda Item 3.6

2018-2019 Program Initiative Summary Sheets

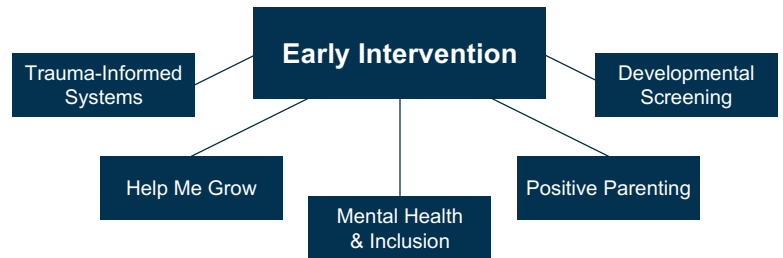
Early Intervention

A snapshot of services provided and outcomes for FY 2018-19



We invest in programs and advocate for policies focused on children during the first five years – the most important time in their development.

Our **Early Intervention Initiative** aims to ensure that families have access to prevention and early intervention supports and services that foster the optimal development of all children.



IN 2018-2019, WE SERVED 3,891 PEOPLE THROUGH OUR EARLY INTERVENTION SERVICES



2,760+ children
937 parents & caregivers
Approximately **194** providers



Majority (37%) identified as **Hispanic or Latino**, followed by White (20%), African American (16%), and Multiracial (5%)

WE WELCOMED 1,154 NEW FAMILIES TO EARLY INTERVENTION PROGRAMS



New families' median household income was **up to \$60,000**



90% of parents & caregivers **graduated high school**



92% of children were **read to in the last week**, **40%** of which were read to **every day**

HELP ME GROW CONTRA COSTA CONNECTED FAMILIES TO CRITICAL RESOURCES

Help Me Grow aims to identify children with developmental concerns & **link families to helpful services** as early as possible

FAMILIES HEALTH CARE PROVIDERS CHILD CARE PROVIDERS

HMG streamlines supports for kids

845 referrals

from 211 phone line for HMG families

117 professionals

attended HMG Cafés

212 children

participated in HMG Developmental Playgroups

Attendees networked and discussed topics such as:

- Advocacy for Equitable & Safe Communities
- Early Childhood Mental Health
- Father Engagement

HMG developmental playgroups supported kids with mild to moderate developmental concerns



When a client became concerned about her son's speech and socialization skills, F5 staff quickly did an ASQ-3 and enrolled the child in a developmental playgroup. As a result of the playgroup, he has gone from only saying Mama and Daddy to putting three words together. His mother was inspired by his progress and now participates in parent education and support opportunities.



Developmental Screening

1,380 children were screened last year by First 5-funded programs

54% were referred for further assessment or **flagged for careful monitoring**



When re-screened, **36% were on track with their development**

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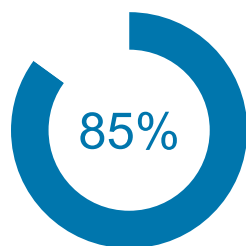


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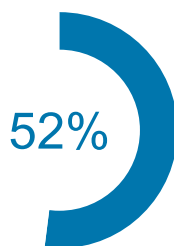
MENTAL HEALTH & INCLUSION SPECIALISTS HELPED KIDS TO THRIVE IN THEIR CHILD CARE PROGRAMS

Mental health consultation for behavioral problems was provided to **323** children at **119** total childcare sites

Inclusion support for special needs was provided to **115** children at **61** total childcare sites



85% remained in their child care program



52% remained in their child care program

“Initially, we were worried that seeking mental health care would stigmatize our son and affect how he would be viewed at school. After talking with the consultant, our worries quickly subsided. The consultant was focused completely on our son’s well-being and growth. The more we collaborated, the more benefits and insights we received into how to help our son reach his potential.”

WE INCREASED KNOWLEDGE AND AWARENESS, AND DEVELOPED THE SKILLS OF TRAUMA-INFORMED PRACTICES IN OUR COUNTY AND BEYOND.

180 individuals from 40 cross-sector agencies

attended a trauma system training to become trauma informed and are prepared to build the capacity of Contra Costa’s trauma-informed system of care.

We also provide a three-part trauma training to a broader community of providers.



Last year, **three-fourths** of the First 5 Contra Costa Trauma 101 participants felt that **using trauma informed principles would improve their work life.**

CAREGIVERS LEARNED POSITIVE PARENTING TECHNIQUES

Triple P parenting classes give parents simple strategies to manage their children’s behavior, prevent problems and **build strong, healthy parent-child relationships**



233 caregivers took a Triple P class through First 5 Contra Costa



65% of parents saw their children have fewer and less intense behavioral problems after Triple P

Triple P participants improved in multiple parenting areas



Laxness



Over-activity



Hostility

Early Childhood Education

A snapshot of services provided and outcomes for FY 2018-19



We invest in programs and advocate for policies focused on children during the first five years—the most important time in their development.

Our **Early Childhood Education Initiative** aims to ensure that all children have access to high-quality, affordable child care and early learning.



IN 2018-2019, WE SERVED MORE THAN 10,957 PEOPLE THROUGH OUR EARLY CHILDHOOD EDUCATION SERVICES



4,110+ children
6,116 parents & other adults
728 providers



Majority (45%) identified as **Hispanic or Latino**, followed by Asian (27%), and Middle Eastern or North African (3%)

1% spoke **English** only
38% spoke **Spanish** only
8% spoke English & Spanish

145 CHILD CARE SITES PARTICIPATED IN OUR QUALITY RATING & IMPROVEMENT SYSTEM (QRIS)

High-quality child care programs provide safe, healthy, nurturing and stimulating environments that support and promote all areas of a child's physical, social, emotional and cognitive development.

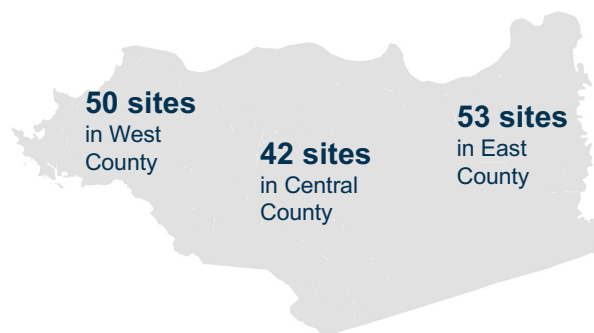


*Quality Matters is Contra Costa County's **Quality Rating & Improvement System (QRIS)** which supports and incentivizes child care providers to offer the best care possible. Participating programs are rated on their level of quality and engage in activities to raise their ratings.*

More than 5,525 children served in our 145 QRIS child care sites



34% family child care homes
66% centers, state preschools, or Head Starts



Over 40% of participating sites **met or exceeded** quality standards.

Rating criteria include the following components:

- ☒ Teacher-child interactions
- ☒ Environment
- ☒ Teacher qualifications
- ☒ Child observations
- ☒ Health & development

All QRIS sites receive:

- Onsite Coaching
- Professional Development Training
- Financial Incentives

In addition to these 145 QRIS sites, **6 QIS and 39 QI sites** also participated in Quality Matters last year



Early Childhood Education | 2018-19



We focus on quality child care because...

Children who receive higher-quality care  show **more positive outcomes** in academics, behavior and social skills  than those who receive lower-quality care

QQ *Whenever the child would make a mistake or receive constructive criticism, he would immediately stop what he was doing and isolate himself from the rest of the class. After some time the preschool teacher was amazed to find that the child had made a complete shift. He began volunteering during circle time, was no longer concerned about making mistakes, and even developed an interest in reading. The preschool teacher is proud of his progress and is thrilled to continue working with him to improve his academic skills. – MDAE Teacher* QQ

First 5 supports capacity building for child care providers



280 child care professionals participated in First 5 trainings last year

Topics included:

- Developmental screening
- Classroom assessments for quality improvement
- Trauma-informed care and resiliency
- Early Literacy

MORE THAN 500 CHILD CARE PROVIDERS PARTICIPATED IN OUR PROFESSIONAL DEVELOPMENT PROGRAM

Our Professional Development Program (PDP) helps child care providers advance in their early childhood degree attainment through financial support, education planning, and advising services.

Colleges participating in PDP:



- ✓ Contra Costa College
- ✓ Diablo Valley College
- ✓ Los Medanos College

Most common permit: **Associate Teacher**

Most common degree: **Associate of Science (AS)**

533

early learning professionals participated in PDP

353

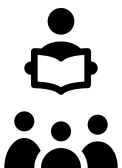
worked at a Quality Matters child care site

39

obtained a child development permit or degree

WE SUPPORTED PROGRAMS TO IMPROVE EARLY LITERACY

Literacy Preschools

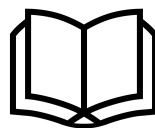


98 families served

71% of children were 0-3

Mt. Diablo Adult Education's English Language Learning staff provide high-quality preschool for children whose parents attend classes on-site. The two programs coordinate curricula so **parents can support their children's early learning at home.**

StoryCycles



4,006 children received books from Tandem

780 classrooms participated in StoryCycles

171 read-aloud demonstrations were given

The Tandem StoryCycles program provides **books to child care providers to distribute to families**, and provides other early literacy programs throughout the county.



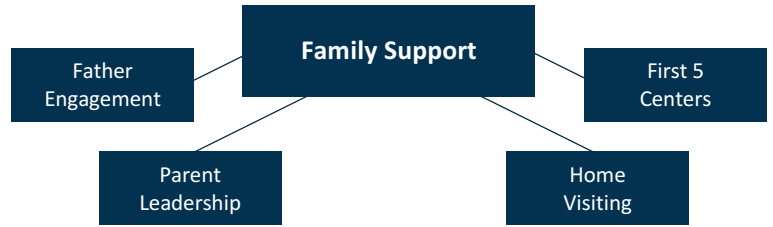
Family Support

A snapshot of services provided and outcomes for FY 2018-19



We invest in programs and advocate for policies focused on children during the first five years—the most important time in their development.

Our **Family Support** initiative helps families build healthy relationships, strengthen support systems, and nurture their children's development.



IN 2018-2019, WE SERVED 4,985 PEOPLE THROUGH OUR FAMILY SUPPORT SERVICES



2,317 children
2,668 parents & other adults



Majority (60%) identified as **Hispanic or Latino**, followed by White (13%), Asian (10%), African American (9%), and Multiracial (4%)

33% spoke English
32% spoke Spanish
32% spoke English & Spanish

WE WELCOMED 1,598 NEW FAMILIES TO FAMILY SUPPORT PROGRAMS

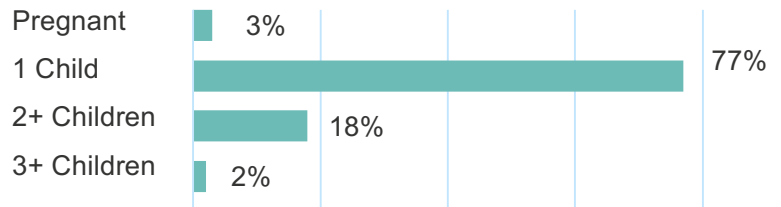


New families' median household income was between **\$30,000-\$45,000**



83% of parents & caregivers graduated high school

Most families had **one child** age 0-5



MORE THAN 370 FAMILIES PARTICIPATED IN OUR HOME VISITING PROGRAM

The Welcome Home Baby home visiting program provides **parenting education, developmental screening, and support to pregnant women and new parents**. We partner with the Community Services Bureau to use Early Head Start dollars to provide services for families with low income in high-needs areas of the County.

☞ *Shortly after joining the Welcome Home Baby program, a mother pregnant with twins had to move out of her shared housing. WHB staff came together and supported her in finding a stable home, including furnishings. The twins were born a month early, but were healthy, as was their mother. The Family Support Specialist continues to provide support and referrals to this family.* ☞



7,975 home visits



307 caregivers were screened for depression



We enrolled **207** new families and **135** parenting fathers



82% of moms breastfed their babies after delivery

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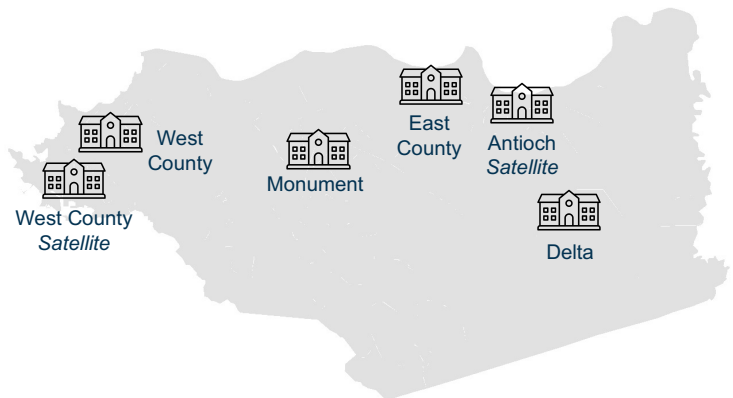


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FIRST 5 CENTERS SUPPORTED AND CONNECTED FAMILIES ACROSS THE COUNTY

First 5 Centers are family resource centers designed to support parents, bring families together, and help children grow and learn. Staff who are experts in child development lead workshops and classes to make parenting easier and help raise healthy, happy children.

The core service areas are parent education and support, evidence-based parent education, early learning and literacy, and school readiness.



1,898 families participated



242 classes were offered



52 family events were hosted

84% of these families were NEW to First 5 Centers

Participants in First 5 Parenting Classes significantly improve 5 key parenting skills:

✓ **KNOWLEDGE** ✓ **CONFIDENCE** ✓ **ABILITY** ✓ **QUALITY TIME** ✓ **CONNECTION**

PARENT LEADERSHIP

48 First 5 Center parents volunteered on a **Community Advisory Council** to advocate for the needs of their community and advise programming at First 5 Centers.

Recommendations included specific areas of the following protective factors:

- Parent & child resilience
- Social support
- Socio-emotional development

FATHER ENGAGEMENT

293 fathers participated in **175 First 5 Center classes**

First 5 Centers keep dads engaged because we know a father's role is critical for a young child's healthy development and positive outcomes.

Popular classes for dads included:

- Quality Time
- Art (drop-in)
- Story Time
- Circle of Security
- Daddy & Me

EARLY INTERVENTION

First 5 Centers partnered with our early intervention programs in numerous ways

- **10** Triple P classes took place at a Center
- **33** HMG Developmental Playgroups were held
- **1,300+** children were screened with the ASQ-3